

# ***FLEET AIR ARM ASSOCIATION***

c/o Fly Navy Heritage Trust R.N.A.S. Yeovilton, Ilchester, Somerset BA22 8HT



## **MINUTES OF NATIONAL COMMITTEE MEETING Held on the 14<sup>th</sup> October 2017 at Hanworth RNA Club**

Attendees:                Bob Ridout                Arnold Thompson  
                                 Terry Lowden             Alan Key  
                                 Gordon Pinkney         Peter Murray  
                                 Gordon Appleby         Mike Foote  
                                 Ben Worship             Brian Bingham

Apologies:                Margaret Gidman

**The Agenda for the meeting was to review the Agenda published for the Open Meeting**

The Chairman opened the Committee meeting at 1100

### **Item 1. Review Minutes of the 2017 AGM**

No issues

### **Item 2. Matter Arising**

None

### **Item 3. Officers Reports**

Officers gave their reports to the meeting.

**In order to avoid duplication, refer to the Open Meeting Minutes (item 3) for the verbatim Officers reports**

### **Item 4 Web Site Annual Maintenance Cost**

This cost of £120 needs to be approved in the Open meeting. The Association web site is considered by the Committee to be an essential means of communication not only within the Association, but to advertise the Association on the world wide web.

### **Item 5. AGM 2018 Update**

Brian advised the meeting that IOW Tours have sent out the invitation forms and program, however it is too early to have an estimate of attendees. More information should be available at the next meeting in January 2018.

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## **Item 6. Branch Proposals**

The Chairman pointed out that the Solent Branch items need not have been allowed on the Agenda as the Branch had not paid capitation and therefore the membership had lapsed when these proposals were submitted.

Item 6.1 and 6.6 from Yorkshire Branch and Solent Branch respectively essentially covered the same issue of AOB (any other business) being allowed on all meeting agendas. This was discussed and the decision was to have AOB at all meetings except the AGM as voting is not possible. The Chairman also advised that the RNA meetings do not have AOB at their meetings.

Item 6.2 The level of Capitation fees is decided by the National Executive Committee as set out in Item 3.7a of the Association Constitution & Rules which came into effect at the 2016 AGM.

Item 6.3 The 14-week rule for submitting agenda items be reviewed. This needs to be discussed by the Open meeting to determine is there a more appropriate period.

Item 6.4 The Number 2 Account be closed. The number 2 account is in process of being closed and funds being transferred to the main account under the National Treasurer. This will be presented to the Open Meeting.

Item 6.5 Review the Public Liability Insurance. Ben explained the cover details and the one day increase (required for road closure at the Solent FAA Memorial Parade). It was felt that we had value. The cost of the one day uplift being shared by some other member of the Fly Navy Federation. This will be covered in detail during the Open Meeting when approval to renew the insurance due this month will be sought; the cost will be £421. Last year's cost was £389, the increase is due to government tax on insurance policies.

**Item 7** Submitted by Yorkshire Branch, a definition of a quorum for meetings be considered. A quorum is defined as **“the fixed minimum number of members that must be present to make the proceedings of a meeting valid”** The Association Constitution & Rules have no reference as to what constitutes a quorate meeting. The Committee agreed that this is an important omission and should be corrected. After some discussion the Committee will recommend to the Open Meeting the following:

**For the AGM and Open Meetings.** 50% of Branch Delegates to be present. This percentage may include Branches who have postal votes lodged with the National Secretary as set out in Rule 4.8 of the Constitution & Rules.

# ***FLEET AIR ARM ASSOCIATION***

**For National Executive Committee Meetings.** 50% of the Members of the National Executive Committee to be present at the meeting.

The National Executive Committee comprises: (Rule 2.1a)

Chairman      Vice Chairman      Secretary      Treasurer      Standard Bearer  
Public Relations Officer      Five Elected Members

This gives a total of Eleven Members if all positions are filled requiring SIX members in attendance to make a meeting Quorate.

As the PRO position is vacant the current Members required to attend is FIVE members to make a meeting Quorate.

## **Any Other Business**

The Chairman brought to the notice of the meeting that he has been receiving complaints from Members of Daedalus Branch regarding the poor levels of communication by the Branch Secretary. One example was that Daedalus Members were not informed about today's Committee and Open Meetings. As the Daedalus Branch Secretary is appointed (not elected) by the Executive Committee it is also within their remit to rescind the appointment. Accordingly, the Chairman proposed that the Daedalus Branch Secretary appointment be rescinded and a replacement sought. The proposal was seconded by the Secretary. The Committee voted on the proposal: **seven votes in favour with two abstentions.**

It was agreed that Chairman would inform the Daedalus Branch Secretary prior to the Open Meeting when he would then advise the Open Meeting of the decision.

The meeting closed at 1200

**The next Committee Meeting will be at Hanworth RNA Club at 1100 on Saturday the 20<sup>th</sup> January 2018.**

Peter Murray

National Secretary

18<sup>h</sup> October 2017