

FLEET AIR ARM ASSOCIATION

c/o Fly Navy Heritage Trust R.N.A.S. Yeovilton, Ilchester, Somerset BA22 8HT



Special Committee Meeting held via Internet Zoom Conferencing On the 7th December 2023 Notes

Participants: Dave Smith (DS) Jim Moulson (JM)
Peter Murray (PM) Jeff Cooke (JC)
Mick Wyatt (MW)

Apologies Mike Foote (MF) Alan Key (AK)

The Chairman opened the meeting at 19:00 and thanked all for giving up their time to participate. As laid out in a calling notice the meeting is to review and decide on the venue, date format and costings for the annual reunion in 2024. The meeting would be split due to the limited time per session of Zoom. JC was unable to join in the second session.

The information presented had been collated by DS, AK and George Pick (GP), an Events Manager/Promoter, recommended by AK.

The location being on the South Coast at the 4* Holiday Inn, Herbert Walker Avenue, Southampton, a central hotel 5-10 minutes from West Quay Shopping Area, 15-20 minutes from Solent Sky Aircraft Museum

The agreed dates for the Reunion/AGM are 12, 13 14 April 2024

The format for the weekend would be:

Friday Night Dinner in Hamble/Hampshire Suite (we supply own entertainment) and Saturday daytime for AGM with buffet.

Saturday Night Dinner with Disco and 3 bottles of wine 2 red & 1 white per table with private bar.

Option for Sunday night stay with breakfast

DS to check on menu for gala dinner and provision of music for the Friday night at that point MW said that he could provide music using his PC.

The costing for the 2-night stay DB&B would be;

£472 per couple for 2 nights

£326 per single room for 2 nights

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A 25% deposit would be required on booking with the final payment to be made by 28 February. GP to request the hotel to reserve 30 double rooms and 10 singles have for the Association, if these are not taken by 28 February the surplus would be released. All payments are to be made to the Association and we would pay GP direct for all associated costs.

. Association Additional Costs:-

The Association would pay the single supplement of £35 ppp for the Friday and Saturday nights

The cost of a Disco, approx £350

Wine on Saturday (3 bottles per table)

GP advised that there is a cost to the Association should there be a shortfall on the £500 takings for the Bar on Saturday.

With regards to the Agent, JM asked if he was a registered person, and is covered through Insurance for any cancellations etc, caused by the Agent. DS would take this up with AK.

JM asked if the agent would be providing the Booking Form, similar to the ones that were produced by IoW Tours. DS said that AK would be producing the Booking Form, copies would be available on the Website and for those who do not possess a PC or use the internet the Form would be available through the Branch Secretaries.

Notes:-

With regards to raffle requirements a volunteer to sort out prizes - Association will assist by having £250 available to purchase prizes. Although this was not discussed, JM would be prepared to run the raffle.

No organised events for either day proximity to city centre easy access.

Zoom contract discussion took place regarding the purchase of a monthly or 12 month contract, it was agreed after much consideration it was agreed that a 12 month contract be taken out. This would allow the Chairman to call on any small group of officers/committee at any time to discuss any urgent issues. The need would be reviewed in 12 months time.

The meeting closed at 20:30